



Dublin City Sport & Wellbeing Partnership Advisory Board Meeting - Minutes

Date 7<sup>th</sup> February 2024 Time 3-4.30pm

**Attendees:** Board Chair Rob Hartnett, Mary MacSweeney, Mary O'Connor, Cllr. Cat O'Driscoll, Sinéad McNulty, Ger McDermott, Mary McMorrow, Sarah Hewitt, Aideen O'Connor, Ellen O'Dea, John Gillick, Cllr. Seamus McGrattan, Christy O'Shea, Donncha O'Dúlaing, & Secretary Colin Sharkey

**Apologies:** John Costello, Kevin Quinn & Tony Flynn

**Minutes by:** Colin Sharkey

ITEM	SUMMARY	ACTION BY	TIMELINE
<b>1. Welcome &amp; Apologies</b>	➤ RH welcomed everyone and Apologies received		
<b>2. Minutes for approval</b>	➤ Circulated in advance ➤ Proposed by Cllr CO'D, seconded by Cllr SMCG		



<b>3. Agenda Overview &amp; Welcome to new Board member</b>	<ul style="list-style-type: none"> <li>➤ RH gave an overview of the agenda</li> <li>➤ RH made a declaration of a conflict of interest as he has been employed as a consultant by DLRC’C to develop their Local Sports Plan.</li> <li>➤ RH welcomed Mary Mc Morrow from Swim Ireland to the Board</li> </ul>												
<b>4. Strategy Update on Dublin City Sports Plan 2024 – 2029</b>	<ul style="list-style-type: none"> <li>➤ Presentation by Teneo</li> </ul> <p>Questions and feedback were given by the Board and answered.</p>												
<b>5. Agree Board Dates for 2024</b>	<p>RH suggested this year’s meeting would have a themed approach and should be no more than an hour and a half.</p> <p>The proposed dates and themes for 2024’s meeting are;</p> <table border="1" data-bbox="394 592 1352 780"> <thead> <tr> <th>Date &amp; Time</th> <th>Theme</th> </tr> </thead> <tbody> <tr> <td>9<sup>th</sup> April 3 - 4.30</td> <td>Inclusion</td> </tr> <tr> <td>4<sup>th</sup> June 3 - 4.30</td> <td>Sportsfest</td> </tr> <tr> <td>1<sup>st</sup> Oct 3 - 4.30</td> <td>Innovation</td> </tr> <tr> <td>3<sup>rd</sup> Dec 3 - 4.30</td> <td>Strategy Review</td> </tr> </tbody> </table>	Date & Time	Theme	9 <sup>th</sup> April 3 - 4.30	Inclusion	4 <sup>th</sup> June 3 - 4.30	Sportsfest	1 <sup>st</sup> Oct 3 - 4.30	Innovation	3 <sup>rd</sup> Dec 3 - 4.30	Strategy Review		
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<b>6. DCSWP Management Update</b>	<p>DCSWP Management Update Report circulated detailing</p> <ul style="list-style-type: none"> <li>➤ Programme updates; <ul style="list-style-type: none"> <li>Completion of Sport Ireland end of year General &amp; financial reporting 2023. Sport Ireland Terms &amp; Conditions for grant approval 2024 to be signed by chair &amp; LSP Board /Committee member and Amended 2024 budget to reflect Sport Ireland grant allocation figure to be agreed &amp; reviewed by Board.</li> </ul> </li> <li>➤ Staffing Update Staffing – two new Sport Inclusion &amp; Integration officers will start with DCSWP on Monday 22nd Jan, Teresa Sutton &amp; Mark Hughes. The two new Sport officer roles (Interviews were held end of November) are currently undergoing vetting and medicals, it is hoped that a start date will be issued in late Feb 24. Exact locations TBC.</li> </ul>												

	➤ Finances – End of year 2023 returns to SI 31 <sup>ST</sup> Jan ( Signed by Chair /SEO on behalf of board ) & SI Terms & Conditions of core grant approval to be signed also by 31 <sup>st</sup> Jan by Chair/SEO on behalf of board		
<b>7. AOB</b>	RH wanted to acknowledge and thank all the Sports officers for their hard work over the last few years.		

- **The next meeting of the DCSWP Advisory Board will take place on April 9<sup>th</sup> 3.30 – 5.00**

