

## Draft Minutes Dublin City Housing Delivery Steering Group Meeting held on 18 September 2023 at 2pm

### In-person at Dublin City Council Civic Offices, Wood Quay, Dublin 8

Dublin City Council		
Name	Title	Present
Shauna Mc Intyre (SMcl)	Senior Executive Officer: Community & Social Development (Outgoing Chair DCC HDSG)	Yes
James Bradley (JB)	Regeneration Team	Yes
Jenna Rothwell (JR)	Senior Social Worker	Yes

The Housing Agency		
Name	Title	Present
Claire Feeney (CF)	Director, Services and Inclusion	Yes
Fran Egan (FE)	Staff Officer, Services and Inclusion	Yes

Health Service Executive				
Name	CHO	Title	Disability Focus	Present
John Cowman (JC7)	(CHO7)	CHO7 Housing Coordinator & Chair of the Housing Coordinator Nat'l Forum	HSE Mental Health Housing Coordinator	Yes
Breffni Coffee (BC)	(CHO6)	CHO6 Housing Coordinator	HSE Mental Health Service	Yes
Donal O'Malley (DO'M)	(CHO6)	Principal Social Worker	HSE Mental Health Services	Apologies
Lisa Foley (LF)	(CHO9)	Snr. Mental Health SW	HSE Mental Health Services	Yes
John Carew (JC9)	(CHO9)	Business & Service Manager	PA Supports	Apologies
Sinead Mc Kenna (SMcK)		Principal Social Worker Dublin South Central (St James') Mental Health Service	HSE Mental Health Service	Apologies

<b>Disability Sector &amp; AHB</b>				
<b>Name</b>	<b>Disability Focus</b>	<b>Representing</b>	<b>Housing Provision</b>	<b>Present</b>
Daniel Scanlon (DS)	HAIL Housing	Mental	Yes	Yes
Jean Coleman (JCIWA)	Irish Wheelchair Association	Physical	Yes	Yes
Eire McNamee (EMcN)	Cheeverstown	Intellectual	Yes	Apologies
Sandra Keenan (SK)	St. Margaret's Disability Services & Support Org.	Intellectual	Yes	Apologies
Claire Kenny (CK)	Independent Living Movement Ireland	DPO	No	Apologies
Rosita Apaza Machaca (Rose) (RAM)	Voice of the Vision Impaired	DPO	No	Apologies
Keelin McCarthy (KMCC)	Irish Council for Social Housing	AHB	No	Apologies

**Agenda:**

Workshop on the National Housing Strategy for Disabled People 2022 – 2027 (NHSDP) Implementation Plan facilitated by Claire Feeney, Director, Services and Inclusion, The Housing Agency

<b>Item</b>	<b>Discussion</b>	<b>Action</b>	<b>By When</b>
Actions & Strategic Themes	<p>Actions</p> <ul style="list-style-type: none"> <li>- HDSG &amp; Members referenced in 64 actions of the below themes.</li> <li>- HDSG named as lead in 11 actions</li> <li>- HDSG named as partner in 19 actions</li> <li>- There are also 34 actions where partner is named as 'All Stakeholders' which includes the HDSG</li> <li>- HDSG is not referenced in all actions but there may be a role or interest in others.</li> <li>- There is a reporting requirement for all actions where HDSG and Members are listed as the lead.</li> <li>- Must feed into reporting requirement where listed as partner</li> <li>- HDSG and members accountable as a group on specific actions</li> </ul> <p>Key Strategic themes for HDSG:</p> <ul style="list-style-type: none"> <li>- Theme 1: Accessible Housing and Community</li> </ul>	Claire Feeney's presentation to be circulated to members	ASAP

	<ul style="list-style-type: none"> <li>- Theme 2: Interagency Collaboration &amp; Provision of Supports</li> <li>- Theme 4: Communication and Access to Information</li> <li>- Theme 5: Knowledge, Capacity &amp; Expertise</li> </ul>		
Review of Local Strategic Plan Compatibility with Implementation Plan	<p>Suggested methodology:</p> <ul style="list-style-type: none"> <li>- Members of the HDSG divide into smaller groups and review a key strategic theme from the Implementation plan against the local strategic plan.</li> <li>- Each thematic group will present their findings at next meeting.</li> <li>- The Housing Agency will support HDSG review and collation of feedback from members</li> </ul>	Chair to follow up with Claire Feeney on Housing Agency support to review process	Q4 2023
Membership of HDSG	<p>Review of Membership to include:</p> <ul style="list-style-type: none"> <li>- Who is currently on group</li> <li>- What are gaps in Membership</li> <li>- Subgroups</li> </ul>	Review of Membership	Q4 2023
Terms of Reference	<p>Review of Terms of Reference:</p> <ul style="list-style-type: none"> <li>- Is it fit for purpose</li> </ul>	Review of Terms of Reference	Q4 2023
Chair of DC HDSG	<p>Shauna Mc Intyre has been assigned a new role within Dublin City Council and will not continue as Chair. The new Chair is Bevin Herbert, Senior Executive Officer, DHRE</p>	New Chair to be introduced at December meeting	Q4 2023
Next Meeting	Q4 – 11 December 2023 @ 11am		