



## Minutes of Meeting of the Service Delivery Plan and Resources Working Group on 18th December, 2018 at 14:30 hrs

### **Attendance:**

#### **Councillors:**

Cllr Ruairi McGinley (Chair)  
Cllr Vincent Jackson  
Cllr Mary Freehill  
Cllr Allison Gilliland

#### **Officials:**

Owen Keegan, Chief Executive  
Eileen Quinlivan, Executive Manager, Transformation Unit  
Michelle Robinson, Senior Executive Officer, HR Department  
Pauline Tracey, Asst. ICT Manager, Transformation Unit

#### **Apologies:**

Cllr Cathleen Boud  
Cllr Ciarán Cuffe  
Cllr Tom Brabazon

### **1. Minutes & Matters Arising**

Cllr. McGinley said that he had erred in a comment he had made in relation to Cllr Freehills attendance at meetings. The Cllr had been unable to attend the first meeting but had attended all others.

The minutes of the meeting of 24<sup>th</sup> May were agreed.

Cllr Freehill requested that Marrowbone Lane be added to the agenda under Any Other Business.

### **2. Matters Arising**

Cllr. Jackson met cleansing staff in Marrowbone Lane and extended his thanks for them for facilitating the visit.

It was agreed that the Report on Street Cleansing be included as part of the Chief Executive's Report to the City Council meeting for information to Members on the area-based cleansing approach.

It was agreed that the Use of Mobile Technology report should be circulated to the Corporate Policy Group Members for their information.

### **3. Annual Service Delivery Plan 2018 – Quarter 3 Report**

Councillors agreed the Annual Service Delivery Plan report was providing a very useful insight on the work being carried out.

#### SPD01 Housing Maintenance Planned Work Programme

- CPO Acquired properties will be renamed Refurbished CPO Properties for clarity
- Clarification to be provided in relation to the difference between Housing Adaptations and Housing Extensions for Persons with disabilities
- Clarification to be provided on whether there is a clawback in relation to housing adaptation grants for people with disabilities should the house be sold within a short period

#### SDP03/04 Roads & Footpath Maintenance

- Discussion in relation to the efficacy of ensuring utilities are responsible for road reinstatements, focusing direct labour on repairing roads and footpaths.
- A report on the impact of this change is to be produced, if possible comparing work carried out in 2017 v 2018.

#### SPD05 Renewal of Road Markings Planned Work Programme

- Clarification to be provided in relation to what areas were covered

#### SPD07 Traffic Advisory Group Requests

- The measure: % of TAG requests decided on within 4 months of request should be put in Q1 rather than in total/Average to date
- Similar TAG requests should be consolidated – Administration staff are being assigned to triage requests.
- The policy in relation to double yellow lines, particularly at corners was discussed and it was agreed that this is more appropriate for debate at the Transport SPC.

#### SDP Illegal Parking Enforcement

- Cllr Jackson raised the issue of Parking Enforcement in Ballyfermot and other areas outside the City Centre. This issue will be referred to the new Parking Enforcement Officer, Dermot Stephens, in the context of the new contract and an update will be given to the next meeting of the Working Group.

#### SPD08 Gully Cleaning

- The performance and adequacy of gullies is to be referred to the City Engineer for comment.

#### SPD10 Illegal Dumping

- The Chairperson and Members of the Group asked that specific thanks be extended to all staff in Waste Management for their efforts in using CRM, dealing with service requests and the clear improvement in data capture and service delivery evident in the Quarterly Reports during the year.

#### SPD11 Abandoned Vehicles

- The metric for this will be reviewed

In relation to procurement generally, details of the National OGP frameworks that Dublin City Council are obliged to use are to be circulated.

### **4. Annual Service Delivery Plan 2019 – Proposed Approach**

The approach proposed by the Chief Executive was agreed

The Members requested that consideration be given to how measurement of contractor performance could be included in the Annual Service Delivery Plan 2019.

The Working Group recommended the Annual Service Delivery Plan 2019 for adoption by City Council at its February 2019 meeting.

## **5. Staff Resources**

Reports on staffing were noted. The Chief Executive has sought sanction for a significant number of SEO positions for the areas. A comprehensive report on Area Management structures will be issued to the Members in the New Year.

## **6. Use of contractors in Housing Maintenance Services**

Report noted.

## **7. AOB**

Proposed Variation for lands at Marrowbone Lane – closing date for submissions in relation to the proposed Variation to the Development Plan was 13<sup>th</sup> December. It was noted that the Report on Consolidation of Depots presented to the July City Council meeting outlined the proposed redevelopment of the depot lands at Marrowbone Lane.

Air Rights at Swan Centre Rathmines – Executive Manager in Planning & Property Management had issued a report on this matter which will be reviewed to ensure all issues are dealt with.

Areas where Local Authority Powers could be strengthened – This issue is to be discussed at Corporate Policy Group