



BREVIATE OF DRAFT MINUTES OF Dublin City Sport and Wellbeing Partnership Advisory Board Meeting

Monday 16th January 2017 @ 4.45pm, Room 19, Floor 3, Block 4, Civic Offices, Wood Quay, D8

Attendees: Fiona Coghlan, Antonia Martin, Jim Beggan, Rob Hartnett, Richard Fahey, Sarah Keane, Maurice Ahern, Mick Dawson, Sinead McNulty, Cllr. Seamas McGrattan, Ronan Toomey, Shauna McIntyre, Alan Morrin

Apologies: Declan Wallace, James Galvin, John Costello, Anne Rooney

Minutes by: Alan Morrin

ITEM	SUMMARY	ACTION BY	TIMELINE
FC welcomed everyone to the meeting - in particular Ronan Toomey (Assistant Principal Officer – Health & Wellbeing Programme, Dept. of Health) who is new to the board and Antonia Martin, who was wished well in her new role as Manager of the Partnership.			
2. Minutes of previous meeting	➤ Proposed by SMcN, Seconded by MD; Agreed.		
3. Matters Arising	➤ None		
4. Management Changes	<p>➤ JB updated the Board on the recent changes at management level in the Culture, Recreation & Economic Services Dept. and the imminent changes in reporting structures/line management for the Sports Officers.</p> <p>➤ An update was also provided on the progress of the formal advertisement of the posts that 5 of the Sports Officers are currently acting in to.</p>		

<p>5. Manager Update</p>	<ul style="list-style-type: none"> ➤ <u>Strategy</u> AM informed the Board that the DCSWP Strategy (STRIDE 2017 – 2020) had been passed at SPC level and could now be put forward for a formal launch. ➤ <u>Action Plan Template</u> AM circulated the new template and asked the Board for feedback. Any suggestions were taken on board and pointed out that if people are not fully happy with it, it can be adapted as we go along. ➤ <u>Core Programmes</u> AM explained that even though there is a lot of good work going on at the moment, the sheer number of programmes makes it difficult to measure our impact and sell our story. The proposed new suite of programmes will provide consistency across the city, fit in with the National Physical Activity Plan and encompass minimum criteria that will enable us to evaluate & measure the success of each programme. AM proceeded to talk the Board through a presentation on the proposed new suite of programmes. <u>2017 Events</u> AM ran through the current list of events for 2017 and invited feedback. AM also gave an update on the 'Beat the Street' game. This is likely to commence in September 2017 and will run for 7 weeks. The aim is to encourage behavioural change among the general public in the area of physical activity. 		
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<p>6. T.O.R.</p>	<ul style="list-style-type: none"> ➤ FC asked everyone to refer to the new draft Terms of Reference circulated in advance and provide feedback. Suggestions included: <ul style="list-style-type: none"> - <i>Quorum of the Board to be increased from 4 to 7 (full agreement)</i> - <i>Any sub-committees formed will have the authority to make decisions as long as they have received a clear brief in this regard (full agreement)</i> - <i>At least 2 of the 3 largest NGB'S should be represented on the Board *</i> - <i>A minimum of 3 NGB's (any sport, any size) should be represented on the board at all times *</i> <p>* In respect of the latter two suggestions, the Board agreed that everyone will take time to reflect upon this and make a final decision at a later date.</p>	<p>AM (Secretary to Board) to update T.O.R. with those suggestions that have met with full agreement</p>	<p>Immediately</p>
<p>7. National Sports Policy</p>	<ul style="list-style-type: none"> ➤ Update on submission provided by AM. No issues raised by the Board. 		
<p>8. Dalymount Park Redevelopment</p>	<ul style="list-style-type: none"> ➤ Update from Project Manager circulated in advance. No issues raised by Board. 		
<p>9. North East Inner City</p>	<ul style="list-style-type: none"> ➤ Update from Senior Sports Officer in the area circulated in advance. No issues raised by Board. ➤ FC also updated the Board on the recent DCSWP sub-committee recommendations submission to the NEIC Task Force. 		
<p>9. A.O.B.</p>	<ul style="list-style-type: none"> ➤ MA requested that the Partnership Board Meetings be moved to alternate months in order to avoid a clash with the SPC meeting. It was clarified that the January SPC meeting was moved and hence this is why there was a clash. There are no more clashes foreseen for the rest of 2017. ➤ FC thanked everyone for their attendance and confirmed the next meeting will take place on Monday, March 20th at 4.45pm. 		