



## MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY, 3 NOVEMBER 2016

- 1 Minutes of Protocol Meeting held on the 29th September 2016 and matters arising.

The Chair requested that the Committee consider item number 6 on the minutes - a motion from Councillor Paul McAuliffe:

***“That the flag of the EU join the City Flag and the National Flag in the Rotunda of City Hall. “***

The Members agreed to adopt the motion.

**Order: Minutes Agreed.**

- 2 Receptions notified by the Lord Mayor

Date	Function	Nos
08.10.16	Reception for Jacinta Stewart CDETB	50
20.10.16	SIPTU NEC event	36
21.10.16	Cross Community Theatre Group	31
24.10.16	Discussion on Directly Elected Mayor	20
24.10.16	Cabra Senior Citizens Group	25
30.10.16	Dublin Marathon Breakfast for VIP's	80

**Order: Agreed**

- 3 Conferences:

- a Conferences Attended by Councillors
- Cllr. Dermot Lacey & Cllr. Declan Flanagan. LAMA Autumn Seminar, “Brexit and Ireland”. West Lodge Hotel, Bantry, County Cork. 30<sup>th</sup> September – 1<sup>st</sup> October 2016
  - Cllr. Dermot Lacey & Cllr. Paddy Bourke. AILG Autumn Seminar. Amber Springs Hotel, Gorey, County Wexford. 13<sup>th</sup> – 14<sup>th</sup> October 2016.

**Oder: Agreed & Recommend to Council**

- b Conference Reports Received from Councillors
- Cllr. Dermot Lacey & Cllr Declan Flanagan. LAMA Autumn Seminar, “Brexit and Ireland”. 30<sup>th</sup> September – 1<sup>st</sup> October 2016
  - Cllr. Dermot Lacey & Cllr. Paddy Bourke. AILG Autumn Seminar. 13<sup>th</sup> - 14<sup>th</sup> October 2016

**Oder: Noted**

4 Motion in the name of Councillor Tom Brabazon:

*“That all meetings outside of Regular Statutory meetings called by either colleague Councillors or Council Management would be called giving no less than seven clear days notice except in case of demonstrated emergency. “*

**Oder: Motion Agreed and recommended to Council**

5 Request for Retrospective approval of Councillor attendance at The ICSH Housing Finance Conference in the Newpark Hotel, Castlecomer, Kilkenny on 20-21 October 2016.

**Oder: Agreed**

6 Date of January 2017 Monthly Council Meeting & Deadlines

The Manager proposed the 9<sup>th</sup> of January 2017 as the date for the January Monthly Council Meeting and 12 noon on Tuesday 20<sup>th</sup> December 2016 as the deadline for receipt of Questions, Motions and Reports to that meeting.

**Order: Agreed and recommend to Council**

7 Procedures for dealing with Complaints against elected Members

Cllr. D Lacey explained that he had requested that this item be placed on the agenda because a motion had been submitted to the Protocol Committee by Cllr. M Flynn, which in his opinion constituted a complaint against a fellow Councillor. As there is an existing procedure for dealing with complaints through the Ethics Registrar he felt that it was not appropriate to accept the motion as it would have set a precedent without the Committee being consulted.

The Members were of the opinion that the existing procedure for dealing with complaints should be maintained as it was operating effectively. However, they felt that it was not the role of the Chair to rule a motion out of order before it was considered by the Committee.

The Manager informed the Members that the agenda has traditionally been agreed by the meetings administrator in consultation with the Chair of the Committee. However, this is not stipulated in standing orders. Furthermore, standing orders does not make any provision for the scope of motions. The Manager suggested that these issues could be considered by the Standing Orders working group.

The Chair acknowledged the views of the Members and said that in the event that Cllr Flynn resubmitted his motion he would consider it in light of their comments.

8 Manager's Report

- The Manager reported that the Planning and Property Development SPC had responded to the Protocol Committee motion on Development Plan Timelines as agreed at its meeting on 1<sup>st</sup> September.

*“The Chair mentioned that the timelines also created significant difficulties for the staff that worked very long hours, and thanked all the staff for their work on behalf of the Councillors and members of this Committee. The ACE agreed that the timeline limitations are challenging given the complexity of the issues being addressed. The August holiday period for*

*the Elected Members should be included in any new Regulations providing for breaks allowed during the statutory process. It is intended to make a submission along these lines for a suspension of the statutory period for what are deemed to be holiday periods in line with Development Management timelines.”*

**Order: Noted**

- The Manager requested that Members approve the publication of their meeting attendance to the Dublin City Council website on a monthly basis.

**Order: Agreed**

- The Standing Orders Working Group will meet in November to conclude its review.

**Order: Noted**

- The Manager informed Members that the Modern.gov Application would go live in January 2017 for all statutory meetings and proposed that any Member that accepts an iPad is committed to going paperless from that date.

**Order: Agreed and Recommend to Council**

9 A.O.B.

- Cllr. Flynn requested details of events where Councillors were asked to deputise for the Lord Mayor.

**Order: Agreed**

- Cllr. O'Farrell enquired about progress on the proposed Public Rep system.

**Order: The Manager reported that Oliver Douglas had met with counterparts in South Dublin, Fingal and Dun Laoghaire-Rathdown County Council's to discuss the scope and requirements for the new system. Members would continue to be updated on any new developments.**

- Cllr. Paddy Bourke enquired as to when the new pocket diaries for 2017 would be available.

**Order: The Manager to investigate and report back to the Committee.**

10 Proposed date for next Protocol Meeting: Thursday, 1st December, 2016, 8am, Richard O'Carroll Room, City Hall.

**Order: Agreed**

**Councillor Dermot Lacey**  
**Chairperson**  
**Thursday, 3 November 2016**

**Attendance:**

**Members:**

Paddy Bourke  
Ray McAdam  
Naoise Muiri  
Sonya Stapleton

Deirdre Heney  
Ray McHugh  
Damian O'Farrell

Micheal Mac Donncha  
Michael Mullooly  
Ciaran O'Moore

**Officers:**

Oonagh Casey

Michael Gallagher

**Apologies:**

Cllr John Lyons  
Lord Mayor Brendan Carr

**Non-Members:**

Cllr Mannix Flynn