



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 21 NOVEMBER 2024

1 **Minutes of the meeting held on 24th October 2024 and matters arising.**

Order: Minutes Agreed.

2 **Receptions of the Lord Mayor and Engagements of the Deputy Lord Mayor.**

Order: Receptions and Engagements noted and approved.

3 **European Declaration for Sustainable and Attractive Public Transport in Cities**

Ciara O hAodha gave a presentation to the Members on the Declaration. It reaffirms the City Council's commitment to sustainable public transport which is key to achieving its ambitions in air quality, health and climate.

Order: The Declaration was agreed. It was also agreed to refer it to the Mobility and Public Realm SPC for their information.

Ciara O hAodha also recommended that the following process for dealing with such declaration requests in future be agreed:

- Declarations should be referred to the European Office where due diligence would be carried out to ensure they align with Dublin City Council Corporate Policy.
- An analysis of the resources necessary to implement the obligations of any declaration would be carried out.
- A report would be presented to Senior Management for their information and comments.
- The final decision would be made by the Protocol Committee supported by the report of the European Office and the views of senior management.
- If the Declaration is approved it would be referred to the relevant SPC for noting.

Order: Process agreed. The Chair also confirmed that he would be happy to convene a special meeting of the Protocol Committee if a decision was time sensitive.

4 **Approval of Councillor attendance at the 2024 United Nations Climate Change Conference or Conference of the Parties of the UNFCCC (COP29)**

Order: Councillor attendance at COP 29 approved. The Members also authorised attendance at future official UN, EU and internationally recognised conferences.

5 **Proposed Deadline for submission of Councillor Questions and Motions to the January 2025 Council meeting - Tuesday 17th December 2024.**

Order: Agreed.

6 **Manager's Report.**

- The Manager reported that a meeting of the City Hall Sub-committee would be held in December – exact date to be confirmed.

Order: Noted.

- An information meeting on Expenses and Allowances would be held in mid-December before the introduction of the new vouched expenses process in January.

Order: Noted.

- The SPC Sectoral membership is due to be finalised and agreed at the December City Council meeting.

Order: Noted.

7 **A.O.B.**

The Members expressed concern at the level of misinformation on social media. The City Council should be more active in challenging it. It was suggested that all of the SPC's should be briefed on the issue and develop strategies to counteract it.

Order: Noted.

8 **Proposed date of next meeting: 19th December 2024 at 9.30pm.**

Order: Agreed

Ray McAdam

Chairperson

Thursday 21 November 2024

Attendance:

Members:

Ray McAdam
Anthony Connaghan
Mannix Flynn
Dermot Lacey
Punam Rane

Members:

Fiona Connelly
Barry Heneghan
Ray McAdam
Conor Reddy

Members:

Ray Cunningham
Deirdre Heney
Cat O'Driscoll
Patricia Roe

Officers

Lorraine Brogan

Michael Gallagher

Ciara O hAodha