



Comhairle Cathrach
Bhaile Átha Cliath
Dublin City Council

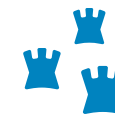
Strategic Policy Committees 2024 – 2029

Mobility & Public Realm

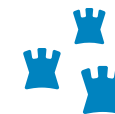


What is a Strategic Policy Committee (SPC)

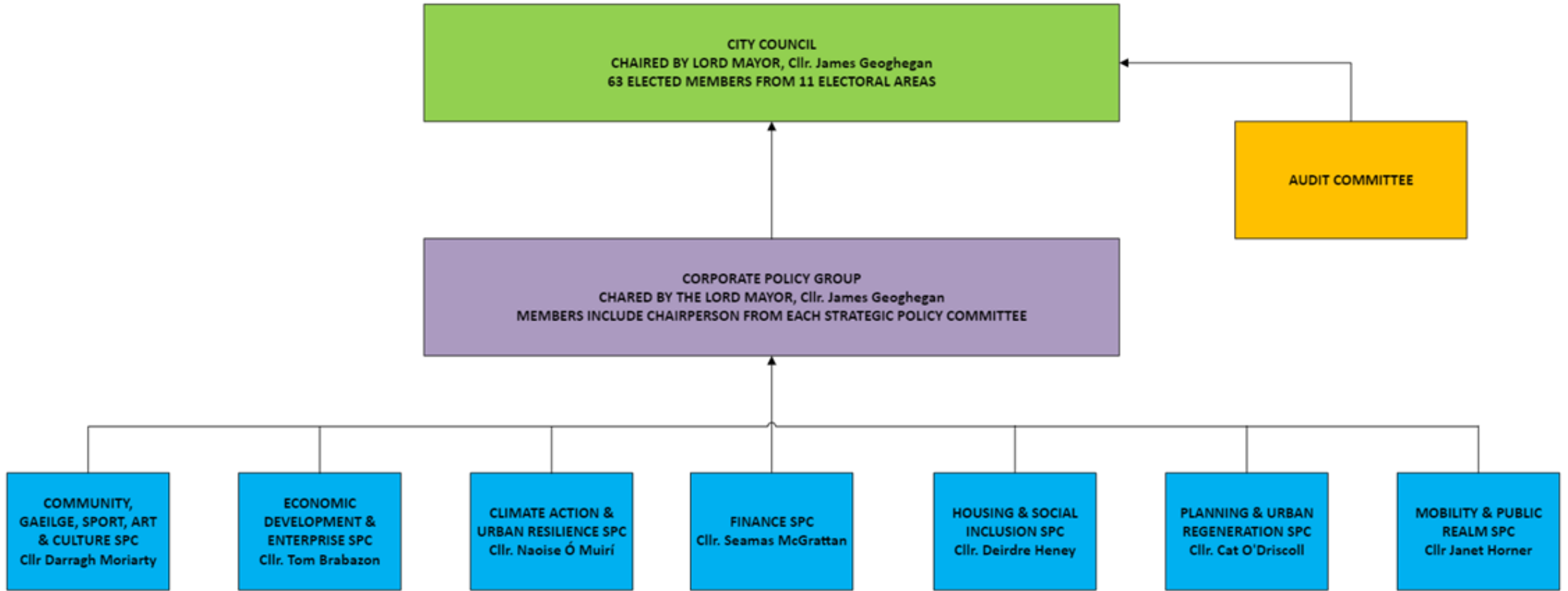
- A Committee of the Council whose role it is to advise and assist the Council in the formulation, development and review of policy
- Dublin City Council has 7 Strategic Policy Committees reflecting the main DCC functions:
 - Community, Gaeilge, Sport, Arts and Culture SPC
 - Climate Action and Urban Resilience SPC
 - Economic Development and Enterprise SPC
 - Finance SPC
 - Housing & Social Inclusion SPC
 - Planning and Urban Regeneration SPC
 - Mobility & Public Realm SPC



- The SPC system is intended to give councillors and relevant sectoral interests an opportunity for full involvement in the policy-making process.
- SPCs must take account of the Council's overall corporate policy and objectives, integrate with statutory plans and link realistically to financial resources
- SPCs must have regard to the advice or assistance of the Chief Executive in exercise of the performance of the functions of the SPC
- All SPCs should consider climate action as a cross-cutting issue in their work programmes.
- Each SPC must have regard to the Regional Spatial and Economic Strategy (RSES) prepared by the Regional Assembly.

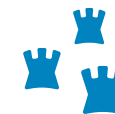


Structure



Structure of the Mobility & Public Realm SPC

- The Mobility & Public Realm SPC consists of 12 Councillors, 6 Sectoral Members including 2 PPN members (Public Participation Network)
- It is expected that sectoral nominees retain membership of the SPC for the lifetime of the Council.
- You are encouraged to agree working methods for your SPC e.g. length of meeting, number of presentations per meeting etc.
- Joint SPC meetings are beneficial for cross-cutting issues



The Corporate Policy Group 2024-2029

Lord Mayor James Geoghegan
Cllr Tom Brabazon
Cllr Deirdre Heney
Cllr Janet Horner
Cllr Séamas McGrattan
Cllr Darragh Moriarty
Cllr Naoise O'Muirí
Cllr Cat O'Driscoll

- The Corporate Policy Group comprises of the Lord Mayor (Chair) and the chairpersons of the 7 SPCs
- Approves the work programmes of the SPCs and monitors their achievement
- Requests SPCs to consider particular policy issues
- Strategic role that links and co-ordinates the work of the 7 SPCs
- The Chair of the CPG reports to full Council on the work of the CPG and the SPCs
- Any subgroups of the SPC's must be approved by the CPG to ensure clarity on brief and to avoid overlap between Committees



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Ethics Framework



It is important for all members of SPCs to be aware of and understand the Ethics Framework for the local government sector as set out in the Local Government Act 2001 (amended) particularly the following:

- **Ethics and Conflict of Interest**

Section 170 - *You are prohibited from seeking, exacting or accepting a fee, reward or favour from anyone (other than the local authority) for anything done or not done by virtue of your membership*

Section 171 – *obliges members to furnish an annual written declaration, containing particulars of “declarable interests” within Section 175 of the Act.*

Section 167 *provides that the need for an annual declaration does not apply to a (sectoral) member of a committee of a local authority. A declaration is signed when taking up tenure on an SPC and Ethics Registrar must be notified of any significant or material change in declarable interests*

Section 177 (4) - *You are prohibited from influencing or seeking to influence a decision of the local authority in respect of any matter in which you have actual knowledge that you or a connected person has a pecuniary or other beneficial interest*



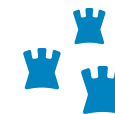
Section 177 – *If such a matter arises at a meeting of your committee or body you must disclose the interest, withdraw and take no part in the proceedings. If you have actual knowledge that such a matter will arise at a meeting at which you will not be present, you must make a disclosure in writing to the Ethics Registrar in advance of the meeting*

- Code of Conduct applies to all members of SPCs

Section 168 – *It is your duty to maintain proper standards of integrity, conduct and concern for the public interest*

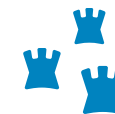
Section 169 – *The Department of Housing, Planning & Local Government Code of Conduct for Councillors includes provisions regarding non-councillor members of local authority committees*

- All SPCs operate under Transparency Code (Lobbying Act 2015)
 - All SPC members names and organisations published on DCCs Website



Lobbying

- The Lobbying Act 2015 applies to SPC meetings – Members and senior officials present
- The Lobbying Act does not apply to sectoral and PPN members at the meeting
- Check if your organisation is registered – may need to return for other activities/meetings
- Relevant external groups presenting or attending are required to make a lobbying return to SIPO





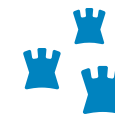
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Meetings



Meeting Information

- SPCs meet 4 to 6 times per year
- Venue: Council Chamber or remotely via Microsoft Teams
- Meetings are live webcast and archived
- Standing Orders and Departmental Guidelines on SPC's 2024 apply
- An external member will cease to be a member if absent from 3 consecutive meetings
- Quorum: One third of the total membership of an SPC constitutes a quorum, the majority of whom must be Councillors.
 - 5 members must be present, 3 to be Councillors



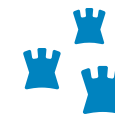
Agenda and Minutes

- A copy of the Agenda is sent to you electronically 5 days in advance of the meeting
- Media get a copy of the Agenda 24hrs later
- Members of the SPC are entitled to vote on the issue
- Other Council members may attend and speak but cannot vote
- Draft minutes of each meeting are prepared and submitted for confirmation at the next meeting.
- A Breviate (a summary of the minutes of a meeting) is prepared for the next meeting of the full Council




Motions

- A motion is a formal proposal by a member that the Council or the specified committee take certain action.
- Members can submit 1 Motion 11 clear days in advance of the next SPC meeting (including Saturdays, the day of the meeting and public holiday but not Sundays)
- The motion must be strategic – cannot refer to individual cases / operational issues
- Motion must refer to an issue of significant importance or relevance to the work of the SPC
- All motions submitted to be agreed by the Chairperson before inclusion on the agenda
- Emergency Motions are not dealt with at SPC meetings



SPC Terms of Reference and Work Programme 2024-2029



- You are encouraged to agree working methods for your SPC – e.g. length of meeting, number of presentations per meeting etc.
- Sub-Committees or working groups may be set up covering a topic within the remit of your SPC – must be approved by CPG to avoid duplication
- Joint SPC meetings are beneficial for cross-cutting issues



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Thank You

