

Report to North West Area Committee - CCTV Cameras

To: **Members of the North West Area Committee:**

The Circular Economy and Miscellaneous Provisions Act 2022 amended the Litter Pollution Acts 1997 to allow for the use of CCTV schemes to facilitate the deterrence, prevention, detection and prosecution of offences. The Local Government Management Agency (LGMA) produced a Code of Practice for the Operation of CCTV that sets out the processes which must be undertaken before CCTV schemes can be deployed. These processes include establishing the need for and necessity of the use of CCTV, the completion of site specific Data Protection Impact Assessment (DPIA), the preparation of a Business Case and a number of Standard Operation Procedures (SPO's) for the deployment of CCTV cameras. Local consultation must also be undertaken before a CCTV Scheme is implemented.

To form a CCTV Scheme, all documentation (and consultation) must be completed and submitted to the Executive Manager for their approval. Once approved the CCTV Scheme is presented to the Oversight Board for consideration and approval. When approved, the Oversight Board will recommend the CCTV Scheme to the Chief Executive who must sign off on the Scheme in order for it to be implemented.

There is significant work in preparing the documentation for a CCTV Scheme and it is planned to roll out CCTV Schemes on a phased basis initially. At present work is ongoing with Phase 1 "**NIC Streets CCTV Scheme Project 1.**" A draft DPIA and Business Case are being reviewed by the Law Department prior to submission to the Executive Manager. A number of SoP's are also being drafted to be included as appendices to the scheme.

We plan to arrange information and consultation sessions with stakeholders and a walkabout the area with elected representatives before the scheme is submitted. It is hoped that we will be in a position to submit the CCTV Scheme to the Executive Manager by quarter 4 for his approval.

Phase 2 of the scheme will be "**Bottle/Textile Banks CCTV Scheme Project 2**". Sites must be identified to establish the necessity to deploy CCTV cameras. Preparation of the CCTV Scheme includes, site inspections, surveys of illegal dumping, retrieving records of requests/complaints received, consultation with stakeholders and information sessions with Councillors, preparation of DPIA and Business cases and then submit for approval as above.

Area Based CCTV Scheme Project 3

Some sites have already been identified for Phase 3 of the scheme. There is now a need to establish the necessity to deploy CCTV cameras at specific sites.. Preparation of the CCTV Scheme includes, site inspections, surveys of illegal dumping, retrieving records of requests/complaints received, consultation with stakeholders and information sessions with Councillors, preparation of DPIA and Business cases and then submit for approval as above.

Meanwhile, a Standard Operations Procedure (SOP) which contains details of how to request the deployment of CCTV is awaiting approval. This SOP will enable Councillors and other stakeholders to understand the rationale and necessity for the deployment of CCTV cameras and the procedures that must be followed before a request is submitted.

The SOP will be forwarded to all Councillors, Senior Management Team, Area Office staff and the Communications Unit in DCC.

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CCTV Project Team
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