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Report to the Chairperson and members of the Finance Strategic Policy Committee
Dublin City Council's Green Public Procurement

Green Public Procurement

Background

The role of the Central Procurement Unit (CPU) in Dublin City Council (DCC) is an advisory support function to buyers within individual sections and departments. DCC is committed to meet the requirements that will come into effect from June 2023 of including a green element in all procurements. The CPU will put measures in place to ensure compliance. At the June City Council meeting, it was agreed that a report would be presented to a future meeting of the Finance SPC on the matter of procurement changes coming into effect in June 2023 regarding green clauses.

Buyers Checklist

The CPU reviews documentation on behalf of buyers and as part of our checklist of mandatory requirements buyers will be prompted as follows:

“has the buyers requirement to meet their green obligations been met in this procurement process?”

If “yes” the buyer will be asked to specify the selection or award criteria to be assessed or where in the requirements this obligation will be fulfilled. If “no” then the document will be returned to the buyer with a review comment stating that they must include a green element to their procurement process.

Communications

The CPU will communicate this obligation to all buyers across DCC. DCC will implement a communications strategy through eTenders to advise the market of the upcoming changes to prepare them for the inclusion of environmental criteria in public sector procurement.

Procurement Training and Policy

In addition The CPU will, with our procurement advisors, roll out Green Public Procurement to all buyers in DCC, through training sessions both with a physical presence and a virtual training session delivered through DCC's eLearning platform. DCC will incorporate an expanded Green Procurement Policy into the existing Corporate Procurement Policy and Procedures Manual.

Contract Register and Management System

The CPU expects to issue tender documents by the end of September to procure a contract register and management system that will record the green element of all contracts and will be in a position to report on these once the contracts register has been implemented.

Kathy Quinn

Head of Finance

With responsibility for ICT

15th September 2022