



**Dublin City Sport & Wellbeing Partnership Advisory Board Meeting – Breviate of draft Minutes**

**Wednesday 8<sup>th</sup> June 2022 @ 4.00pm via Zoom**

**Attendees:** Rob Hartnett, Aideen O'Connor, Sarah Hewitt, Christy O'Shea, Ger McDermott, Ashley Hunter, Anthony Flynn, Alan Morrin, David Moran, Kevin Quinn, Cllr. Seamus McGrattan & Colin Sharkey

**Apologies:** John Costello, Richard Shakespeare, Mary O'Connor, John Gillick, Donncha O'Dúlaing & Sinéad McNulty.

**Minutes by:** Colin Sharkey

ITEM	SUMMARY	ACTION BY	TIMELINE
<b>1. Welcome &amp; Apologies</b>	<ul style="list-style-type: none"><li>➤ RH welcomed everyone and new members of the Board</li><li>➤ Apologies received</li></ul>		
<b>2. Minutes for approval</b>	<ul style="list-style-type: none"><li>➤ Circulated in advance</li><li>➤ Proposed by TF, seconded by RH</li></ul>		

<b>3. Conflicts of Interest</b>	<ul style="list-style-type: none"> <li>➤ RH gave an overview of the agenda</li> <li>➤ No conflicts of interest declared</li> </ul>		
<b>4. Welcome New Board Members</b>	<ul style="list-style-type: none"> <li>➤ Christy O'Shea, Head of Sport @ TU Dublin</li> <li>➤ Sarah Hewitt, General Manager, St. Michael's House</li> <li>➤ Ger McDermott, Grassroots Director, FAI</li> <li>➤ Ashley Hunter, Head of Participation, Swim Ireland</li> </ul>		
<b>5. Board Composition</b>	<ul style="list-style-type: none"> <li>➤ AO'C gave update on Ellen O'Dea requires more time to decide on HSE rep</li> <li>➤ Update: Ellen O'Dea has accepted our invitation and will be in attendance at the next meeting.</li> </ul>	Aideen	Completed
<b>6. Governance</b>	<ul style="list-style-type: none"> <li>➤ AM gave a summary of the Gov code principles. Plans to produce an induction pack for board members.</li> <li>➤ Terms of Reference &amp; Compliance Record Form to be signed by RH</li> </ul>	Alan	By Next Board Meeting
<b>7. DCSWP Management Update</b>	<ul style="list-style-type: none"> <li>➤ Aideen provided a programmes &amp; services and general operational update, covering the following items: <ul style="list-style-type: none"> <li>- Discussions are in place to work with Dublin Fire brigade on a pilot programme targeting youth at risk during the month of October</li> <li>- Mini Marathon programme – proved huge success which included participants from St. Michaels House and Travelling community</li> <li>- Sportsability day in Abbottstown (Mid- October) under Active Cities initiative with the other three Local Authority LSP'S.</li> <li>- 5K podcast has been launched</li> <li>- Schools Cross Country developed as a core programme as part of Active Schools week with <b>4000</b> participants in 4 locations.</li> <li>- Programmes targeting Ukrainian refugees are being delivered by our Sports Offices including yoga and exercise classes</li> <li>- Return to Sport Grant have now been assessed and notifications have been sent out to applicants</li> </ul> </li> </ul>	Aideen	Report Circulated

	<ul style="list-style-type: none"> <li>- Sport for Young People Grant will be advertised in late June / early July</li> <li>- The Hub <a href="https://www.dcswphub.ie/">https://www.dcswphub.ie/</a> was launched on the same day as the sports ambassador launch</li> <li>- DCSWP was shortlisted for the federation of Irish sport award.</li> <li>- Bike Week in collaboration with Fed of Irish Sport was a success</li> <li>- SIOO role is currently being monitored until vacancies are filled. Some scheduled Summer projects are going ahead as Normal</li> </ul> <p>Infographic, hub link &amp; ambassadors launch video to be forwarded to board members</p> <p>Suggestion from RH that highlights form the report circulated in advance and a video be shared as an alternative to going through the DCSWP report during the meeting.</p> <p>Suggestion from AH to add a water activity to the Sportsability day</p>	AM	
<b>8.Active Cities Update</b>	<p>Active Cities Presentation given by AM &amp; AOC</p> <ul style="list-style-type: none"> <li>- Challenge trying to gather baseline data and so the Active Cities have engaged with Peter Smith and Sport Ireland Research and evaluation Unit</li> <li>- Collaboration with other Dublin LAs has been a big positive</li> <li>- Engaged with Parks on the Activity Hubs in Parks</li> <li>- Development of Bike Hub Eamonn Ceannt Park funding partner</li> <li>- New Get Dublin City Swim Officer will be confirmed in coming months</li> <li>- C O'S happy to discuss and support potential research for background information and possible crossover of projects.</li> <li>- Active Cities presentation to be forwarded to board members</li> </ul>	AM/Aideen	
<b>9. Strategic Review Update</b>	<ul style="list-style-type: none"> <li>➤ Dublin City Council will engage with a consultant to devise a strategy for Sport in the City. It will run alongside the City Development Plan up to 2028</li> <li>➤ Terms of reference is currently being drafted</li> <li>➤ The new sports strategy will align with the Development plan which is due to be adopted by the Council by 01/01/22</li> </ul>	Donncha	

<p><b>10. Inclusion</b></p>	<p>RH &amp; TF thanked Lisa and Nuala for their efforts in the SIO role over the last 3 years and wished every luck in the future. TF noted that in the current environment it is difficult to retain staff. The post is currently 3 years fixed term and TF questioned why they are temporary and if they were permanent we could attract a better calibre of candidate. Could Sport Ireland commit to the funding long term? Letter to be drafted by the board to Sport Ireland asking for this confirmation of long term funding. Letter to be drafted from the DCC side also.</p>	<p>RH AOC</p>	
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**The next meeting of the DCSWP Advisory Board will take place on 29<sup>th</sup> Aug @ 4.30pm (online/in-person TBC)**



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council



Dublin City  
**Sport &  
Wellbeing**  
Partnership