



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

REPORT TO ARTS, CULTURE, LEISURE  
AND RECREATION SPC  
25<sup>TH</sup> JULY 2022  
Item No. 10

## Dublin City Sport & Wellbeing Partnership Advisory Board Meeting – Breviate of Draft Minutes

Wednesday 8<sup>th</sup> Feb 2022 @ 4.30pm via Zoom

**Attendees:** Rob Hartnett, Aideen O'Connor, Richard Shakespeare, Donncha O'Dúlaing, Alan Morrin, David Moran, Kevin Quinn, Mary O'Connor, Sinéad McNulty, John Gillick, Seamus McGrattan

**Absent:** John Costello

**Minutes by:** David Moran

ITEM	SUMMARY	ACTION BY	TIMELINE
<b>1. Welcome &amp; Apologies</b>	<ul style="list-style-type: none"><li>➤ RH welcomed everyone</li><li>➤ No Apologies received</li></ul>		
<b>2. Minutes for approval</b>	<ul style="list-style-type: none"><li>➤ Circulated in advance</li><li>➤ Proposed by D O'D, seconded by M O'C</li></ul>		
<b>3. Conflicts of Interest</b>	<ul style="list-style-type: none"><li>➤ RH gave an overview of the agenda</li><li>➤ No conflicts of interest declared</li></ul>		

<p><b>4. DCSWP Management Update</b></p>	<ul style="list-style-type: none"> <li>➤ Aideen provided a programmes &amp; services and general operational update, covering the following items: <ul style="list-style-type: none"> <li>- Lord Mayor’s 5 Alive (10<sup>th</sup> Year)</li> <li>- Operation Transformation 5K run in Phoenix Park (19<sup>th</sup> Feb)</li> <li>- Promotion of lead-in/pathway programmes i.e. parkrun, couch to 5K, walking programmes</li> <li>- Cycling without Age</li> <li>- Women in Sport Week 7<sup>th</sup> – 12<sup>th</sup> March(GAGA events will occur this week)</li> <li>- 12 week Mini Marathon lead-in programme</li> <li>- School’s Cross Country Programme to finish during Active Schools Week (end of April)</li> <li>- After-School programmes</li>   <li>- DCSWP Hub is due to launch in the coming weeks</li> <li>- Newsletter detailing activities in Q4 2021 to be produced &amp; circulated later this month</li> <li>- It is hoped that the Active Cities Local Lead will be in place in Q2 or Q3 2022. Logo and brand identity will be established shortly</li> <li>- End of year activity and financial reports sent to Sport Ireland by the deadline of 31/01/22</li> <li>- 2 separate grants (<i>Return to Sport [Covid]</i> and <i>Sport for Young People</i>) will administered in 2022</li> <li>- DAF 2022: no decision from Sport Ireland to date on applications.</li> </ul> </li>   <li>➤ RH questioned what impact a return to sport has had on programmes and facilities.</li>   <p>Aideen: Number of participants in programmes will be kept at a safe and manageable level. There is now more of an awareness around DCSWP and what we deliver.</p> </ul>		

	Donncha: Facilities are operating at full capacity, staff are working within protocols, customer confidence is returning with attendances growing.		
<b>5. Strategic Review Update</b>	➤ The terms of reference pertaining to this review of DCC's Sport & Recreation Services are currently being established. A detailed report on progress is expected to be available by the end of Feb.	Donncha	
<b>6. Governance</b>	<p><b>6.1 Terms of Reference</b></p> <ul style="list-style-type: none"> <li>➤ Alan requested feedback from members for the revised DCSWP Advisory Board Terms of Reference doc circulated in advance.</li> <li>➤ M O'C – recommendation to formally incorporate an annual board review as a stated objective in the TOR. Agreed.</li> <li>➤ KQ – with reference to the Annual Service Delivery Plan, is it achievable to display KPI's to the board? Agreed.</li> <li>➤ SMcG – why was the role of the co-ordinator/general manager included in TOR? AM explained it's there to distinguish between the roles &amp; responsibilities of the board versus the co-ordinator/general manager.</li> </ul> <p><b>6.2 Board Composition</b></p> <ul style="list-style-type: none"> <li>➤ Richard Fahey (Tennis Ireland) has stepped down from the board.</li> <li>➤ General view is that Board must include a senior official from each of three largest NGB's in terms of participation (FAI, IRFU, GAA). To that end, RH will speak to John Costello regarding his ongoing availability to represent Dublin GAA on the Board. Formal letter to be sent to FAI inviting the Grassroots Director, Ger McDermott, to join the Board.</li> </ul>	<p>Alan</p> <p>Aideen, Alan, David</p> <p>Rob/Aideen/Alan/ David</p>	

	<ul style="list-style-type: none"> <li>➤ A female representative from Swim Ireland with a remit over the developmental side is desirable. RH will speak to Swim Ireland CEO.</li> <li>➤ A female representative from the HSE/Healthy Ireland is desirable. Formal letter to be drafted.</li> <li>➤ Education Sector - Christy O'Shea from TUD was identified as the desired candidate. A formal letter of invitation will be sent.</li> <li>➤ Council – A second Dublin City Councillor that sits on the Arts, Culture, Leisure &amp; Recreation SPC is desirable, preferably a female for gender balance. D O'D to follow up on this with RS.</li> <li>➤ Inclusion Sector – Sarah Hewitt from St. Michael's House was nominated as the preferred candidate. A formal letter of invitation will be sent.</li> <li>➤ Ideally there would be 14 on the board made up of a min 6 men and 6 women.</li> <li>➤ Other suggestions included a high performance athlete, someone to represent minority ethnic groups &amp; a representative for youth services.</li> <li>➤ It is hoped that the new members will be in place by the April meeting. The current board will be updated accordingly.</li> </ul> <p><b>6.3 Governance Sub-Committee</b></p> <ul style="list-style-type: none"> <li>➤ Minimum of 1 meeting a year. M O'C &amp; S McN will continue on the committee and KQ has also agreed to join.</li> </ul>	<p>Rob</p> <p>Aideen/Alan/ David</p> <p>Aideen/Alan/ David</p> <p>Donncha</p> <p>Aideen/Alan/ David</p>	
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<b>7. Inclusion</b>	<ul style="list-style-type: none"> <li>➤ A survey will be circulated to the group to obtain feedback on the work that SIIOs carry out. The purpose is to help build the case to make the roles permanent as the 2 DCSWP SIIO contracts are temporary (albeit they have been extended). CARA have already provided a letter of support to this end.</li> <li>➤ Sport Ireland contribute 35k per officer with DCC covering the remainder.</li> <li>➤ M O’C recommended we study the prioritised actions in the Sports Action Plan 2021 – 2023 announced by Minister Chambers in November ’21. One of the main themes of this Plan is inclusion and it will act as a strong foundation to build a case for the permanent retention of these roles.</li> </ul>	David	

The next meeting of the DCSWP Advisory Board will take place on Tuesday, April 5<sup>th</sup> @ 4.30pm (online/in-person TBC)