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## The European Programme Support Office

Dublin City Council's European Programme Support Office (EPSO) for the organisation continues to develop and implement the EU Programme Participation Strategy 2021 – 2027 for the organisation.

EPSO Work Programme and Developments for last quarter and for 2022 are outlined in the sections below and overleaf, but are not limited to:

- Analysing & Showcasing Dublin City Council involvement in European projects and Programmes
- Developing European Network Connections
- Focusing on European Funding Programme Opportunities
- Further developing the EPSO

## Dublin City Council – 2021 European Project Involvement & Success

Dublin has had a successful year in Europe to date with the below achievements:

- Smart Cities – On 26<sup>th</sup> November 2021; Dublin was awarded joint second place in an EU awards ceremony marking the most innovative cities in Europe; securing a prize fund of €100,000.  
Supported by the European Innovation Council (EIC) under Horizon Europe, the seventh edition of the European Capital of Innovation Awards (iCapital) closed on Thursday 15 July 2021. The call received 39 applications from across the European Union and Horizon Europe Associated Countries.  
Every year, the European Union recognises cities with inclusive innovation ecosystems by awarding the iCapital Prize. The latter identifies urban ecosystems that connect citizens with the public sector, academia, and businesses, to successfully translate results into improved wellbeing of the society, while at the same time boosting game-changing innovation.
- Smart Cities – *Dublin currently ranked 26<sup>th</sup> Smart City in the world, up 15 places on the previous year.*
- Economic Development – Dublin chosen as 1 of 8 global cities to partake in OECD Social Economy peer to peer learning project
- Codema –securing €1.2 million EU funding to lead project to test & develop a project implementation unit for energy efficient & renewable projects in Dublin including €20million worth of upgrades to council buildings & sites within the region
- Dublin's 14 Henrietta Street, recently awarded the European Museum of the Year Silletto prize 2020 for local community engagement.

## Dublin City Council – European Networks

### Lord Mayor European Network

#### Embassy of Columbia

A meeting was held between Lord Mayor Alison Gilliland and the Embassy of Columbia of Ireland on 13<sup>th</sup> January 2022 and exchange of mutual interests and priorities.

#### Embassy of Romania

A meeting was held between Lord Mayor Alison Gilliland and the Romanian Ambassador on 11<sup>th</sup> January to discuss the Romanian language and promoting inclusion of Romanian Communities across the city.

#### Embassy of Georgia

A meeting was held between Lord Mayor Alison Gilliland and the Georgian Ambassador on 10<sup>th</sup> November to exchange of mutual interests and priorities and discuss Georgia's accession application for EU membership in 2024.

## **EuroCities**

### **Mayors Alliance:**

The Eurocities Mayor Alliance took a collaborative approach to participation at COP26 focusing on the European Green Deal. Lord Mayor Alison Gilliland contributed to the Eurocities Mayor Alliance programme on 12<sup>th</sup> November 2021.

## **Conference on the Future of Europe**

Lord Mayor Alison Gilliland participated in the Future of Housing conference which took place on 9<sup>th</sup> December 2021 as part of the Conference on Future of Europe.

## **European Funding Programme Focus**

The European Programme Support Office (EPSO) is examining opportunities for the organisation in relation to various EU Funding programme Opportunities including, but not limited to:

- Cohesion Policy 2021 - 2027
- Urban Innovative Actions (UIA);
- URBACT;
- ETC - Northwest Europe;
- ESPON;
- CIVITAS;
- Horizon Europe;
- LIFE;
- Erasmus;
- Creative Europe;
- CERV

To support the 2022 development of EU Programme applications; the EPSO have collated details on:

### ***Open calls for European Programme Funding applications***

A schedule of open calls for European Funding applications has been collated with reference to the specific programmes above for 2022, as outlined in Appendix 1. The EPSO will continue to monitor these open calls & communicate to our colleagues across the organization.

### ***EU Programmes events, seminars and workshops***

A schedule of events, seminars and workshops relating to the various EU Programmes above has also been collated for 2022; which will support the organization in training & upskilling for open calls for EU funding programmes, as outlined in Appendix 1.

### ***European Expert Framework***

The tender brief has been developed to progress through a procurement process via the eTender platform for the establishment of a European expert framework, which can be utilized by the organisation via the EPSO. Core Priority 6 will continue to be progressed in the weeks ahead. It is anticipated that this tender will be published on e-tenders by end January 2022 and the framework in place by Q2 2022.

## European Programme Support Office (EPSO) Development

The EU Programme Participation Strategy implementation Steering Committee continue to meet on implementing the strategy with the further development of the European Programme Support Office (EPSO) for the organisation.

Priorities to date include resource recruitment; tender brief development to establishment a framework of European expertise; establishment of appropriate corporate governance, procedures and protocols for the operations of the office; developing a communications strategy and event programme schedule for 2022 and beyond.

### **Strategic Objectives: EPSO Alignment**

The establishment and development of the EPSO aligns to the 7 Strategic Objectives of the Dublin City Council EU Programme Participation Strategy 2021 – 2027.

1. To ensure that any participation in an EU partnership project by DCC staff contributes to the goals and policy objectives of the European Union and Dublin City Council.
2. To promote participation in EU partnership projects which will measurably contribute to the capacity of DCC to meet its mission and public obligations.
3. To cooperate with relevant bodies such as national contact points of EU Programmes, the Eastern and Midlands Regional Assembly (EMRA) and the Irish Regions European Office (IREO) that will assist with the participation of Dublin City Council staff in EU partnership projects.
4. To engage with local communities and targeted beneficiaries matching where possible intended impacts with local needs.
5. To build the international reputation of DCC and the city of Dublin through participation in EU partnership projects.
6. To use participation in EU partnership projects to promote innovation in the operations of DCC that is green and smart and that enables openness, diversity and social inclusion.
7. To ensure that participation in EU partnership projects brings additionality to the services of DCC.

### **Progress Overview on the EPSO: 7 Core Deliverables**

The establishment of the EPSO and development of the 7 core deliverables of the office has continued throughout 2021 and Q1 2022. The EPSO work programme is completed for 2022 and available for information to members of economic & enterprise SPC.

#### **EPSO Core Deliverables:**

1. Operational Developments
2. Corporate Governance
3. EPSO Project Participation Appraisal Process
4. Communications
5. Training & Development Programme
6. European Expert Framework
7. Events

## **1. Operational Developments**

### **Recruitment:**

#### **Strategic Objective Alignment: 2; 6; 7**

Following summer recruitment; the remaining roles within the EPSO are new roles within the organisation, a business case was developed and submitted to the Department of Housing, Local Government and Heritage for sanctioning of these new roles. This follows the normal procedure within Local Government for new roles as they are established. Sanction from the Department, to fill two posts has been received, a recruitment drive will be undertaken to fill these remaining roles. In the interim the management and development of the EPSO falls within the direct remit of Executive Manager, CRES Department.

### **CRM System:**

#### **Strategic Objective Alignment: 2; 6; 7**

Meetings were held to development the best practice options for the EPSO for various CRM systems examining:

- i.** Internal – Sharepoint
- ii.** Internal – Councillor Portal
- iii.** External – Website & Social Media Platforms

In the interim, while these platforms are being developed; details on the Dublin City Council EU Programme Participation Strategy 2021 - 2027 & EPSO are being hosted under the Economic Development Office section on the Dublin City Council website and being disseminated via the EDO Twitter account and Dublin City Council twitter account. Engagement with Transformation Department on EPSO digital requirements and roll out of Citizens Hub portal are on- going, also Executive Manager CRES is a member of DCC Digital strategy development group and will provide information on digital requirements of ESPO strategy for inclusion in DRAFT DCC Digital Strategy.

## **2. Corporate Governance**

### **Strategic Objective Alignment: 5; 6; 7**

Throughout Q4 2021 development of Procedure & Protocol practices has continued to ensure implementation of best practice approaches within the EPSO. Core Priority 2 will continue to be progressed and completed by Q1 2022.

### **Q4 2021 Developments:**

Strategic Partnerships have been developed in Q4 2021 and 2022 to date with multiple engagements as outlined in figure 1 overleaf.

Figure 1: EPSO Strategic Partnerships



The EPSO strategic partnerships will continue to be developed throughout 2022 in line with our strategic objectives for the successful developed of the ESPO.

### 3. EPSO Project Participation Appraisal Process

#### Strategic Objective Alignment: 1; 6; 7

The evaluation process developed, to examine participation in various EU Programme opportunities, is in line with the Dublin City Council Objectives 2020 – 2024; the Dublin City Council EU Programme Participation Strategy 2021 – 2027 and the EU Goals 2021 – 2027.

A review of the Local Economic Community Plan is required to be completed in 2022 and the development of a new Local Economic Community Plan for 2023 will commence in Q1 2022. It is important that ESPO appraisal process takes account of LECP review & development of new LECP. Elements of the evaluation process are outlined in Table 4 and 5 below. Core Priority 3 will continue to be progressed in the weeks and months ahead.

**Table 4: Alignment to Dublin City Council EU Programme Participation Strategy 2021 - 2027**

Dublin City Council – Benefits of Participating	
1	Policy Alignment
2	Capacity Building
3	Regional Cooperation
4	Network Building
5	Reputation Enhancement
6	Innovative Approaches
7	Financial contributions

**Table 5: Evaluation of IURC Involvement: EPSO Matrix Review:**

<b>Dublin City Council Objectives 2020 – 2024</b>							
		<b>A Green, Low Carbon City</b>	<b>Safe, Thriving Neighbourhoods</b>	<b>A Strong, Diverse Economy</b>	<b>Compact Growth with Connected Infrastructure</b>	<b>Active, Inclusive Communities</b>	<b>A Vibrant Cultural Life</b>
<b>EU Goals 2021 - 2027</b>	<b>Smarter Europe</b>						
	<b>Greener, Carbon-Free Europe</b>						
	<b>Connected Europe</b>						
	<b>Social Europe</b>						
	<b>Europe Closer to Citizens</b>						

#### **4. Communications**

##### **Strategic Objective Alignment: 2; 3; 5; 6**

Research, analysis and a number of communication development meetings have taken place to examine best practice approaches for EPSO communications.

A Communication Strategy & Action Plan is currently being developed for both:

- i. Internal Communications
- ii. External Communications

##### **Q4 2021 Developments:**

An EPSO Communication Plan was developed in Q4 2021 for implementation throughout 2022 to build awareness on the EPSO opportunities internally with staff members and showcase the successes of Dublin City Council on EU projects to date and throughout 2022. Implementation of the plan commenced in January 2022.

Core Priority 4 will continue to be progressed in the weeks and months ahead as per Appendix 2.

#### **5. Training & Development Programme**

##### **Strategic Objective Alignment: 2; 3; 6; 7**

A framework is being examined with potential opportunities for training & development programmes for all stakeholders who will be supported by the EPSO:

- i. Internal – EU Programme Support Office Team
- ii. Internal – DCC Staff
- iii. Internal – Councillors and Elected Members



## **Q4 2021: Capacity Building: Training & Development Programme**

### **Horizon Europe Focus: 2022 Preparatory Work**

To support Dublin City Council colleagues and departments on upcoming Horizon Europe programme opportunities, the EPSO assisted capacity building with supporting and funding a number of Horizon Europe capacity building in Q4 2021; including:

*November 2021:*

Through an application & evaluation process; the EPSO supported a selection of staff members to attend & complete Horizon Europe upskilling Training opportunities

*December 2021:*

EPSO supported a selection of staff members to attend & complete Horizon Europe EU Programme Events, Seminars & Plenary sessions with HE National Contact Points

*January 2022:*

EPSO Monitoring Open Calls for upcoming calls across various pillars of Horizon Europe for all 2022 Open Calls

Core Priority 5 will continue to be progressed in 2022 in line with the Strategic Objective for capacity building across the organisation.

## **6. European Expert Framework**

### **Strategic Objective Alignment: 5; 6; 7**

A tender brief has been completed to progress through a procurement process via the eTender platform for the establishment of a European expert framework, which can be utilized by the organisation via the EPSO. The tender is currently being examined by DCC procurement section and when approved will be advertised on eTenders by end of January 2022.

## **7. Events**

### **Strategic Objective Alignment: 4; 5; 6; 7**

A schedule of upcoming EU Programme events & EU Funding Programme workshops & seminars taking place has been collated by ESPO, Development will continue of the EPSO suite & schedule of events in line with Strategic Objective 4, 5, 6 and 7 of the EU strategy implementation. Core Priority 7 will continue to be progressed in 2022.

## **ESPO 2022 Work Programme**

The ESPO work programme for 2022 is completed and available to the members of Economic Development & Enterprise SPC for information on planned strategic objectives for ESPO in the coming year.

It is anticipated that a recruitment drive to fill the post of Head of ESPO will commence in Q1 2022. It has been possible for me to re-structure business units in CRES to allow staff move to ESPO in the coming weeks to implement the programme of work planned for 2022.

To keep momentum of ESPO in Q1 & Q2 2022, I have amalgamated ESPO & International Relations with responsibility of both offices under the direction of Grainne Kelly Head of International Relations & ESPO from January 2022.

Anthony Flynn  
Executive Manager  
Culture Recreation & Economic Services Department



## Appendix 1: European Funding Programmes Schedule of Development & Open Calls: Q1 – Q4 2022

EU Funding Programmes Developments & Open Calls 2022			
Programme	Name	Types of action	Programme Update / Open Call Deadline date
CIVITAS	<a href="#">CIVINET Activity Fund 2021</a>	Not specified	Not specified
<a href="#">Creative Europe</a>	Creative Europe's Support for Cooperation Projects Call		31 <sup>st</sup> March
<a href="#">LIFE</a>	All LIFE Calls for proposals 2022 expected to be published on the <a href="#">Funding &amp; tender opportunities portal</a>	Range from 8 Sept 22 – 7Mar2023	17 May 2022
<a href="#">LIFE</a>	EU Sustainable Energy Week		October
<a href="#">LIFE</a>	Bauhaus Festival		8-12 June
EU Funding Programmes Developments & Open Calls 2022			
Programme	Programme	Types of action	Programme Update / Open Call Deadline date
<a href="#">Horizon Europe</a>	<p style="text-align: center;"><b>Horizon Europe: Upcoming Open Calls: 2022: Q1 – Q4:</b>  <i>Horizon Europe Pillar 2: Global Challenges &amp; European Industrial Competitiveness</i>  <b>Cluster 4: Digital, Industry and Space</b></p> <p><b>2022: Q1 Deadlines:</b>  <b>Destination 5 - Open strategic autonomy in developing, deploying and using global space-based infrastructures, services and data</b>  <a href="#">HORIZON-CL4-2021-SPACE-01</a> 11 topics, budget €136.22M, deadline 16 February 2022  <a href="#">HORIZON-CL4-2022-SPACE-01</a> 11 topics, budget €85.7M, deadline 16 February 2022  <b>Destination 1 - Climate neutral, circular and digitised production</b>  <a href="#">HORIZON-CL4-2022-TWIN-TRANSITION-01</a> 13 topics, budget €334.5M, deadline 30 March 2022  <b>Destination 2 - Increased autonomy in key strategic value chains for resilient industry</b>  <a href="#">HORIZON-CL4-2022-RESILIENCE-01</a> 21 topics, budget €402.2M, deadline 30 March 2022  <a href="#">HORIZON-CL4-2022-RESILIENCE-02-PCP</a> 1 topic, budget €9M, deadline 30 March 2022  <b>2022: Q2 Deadlines:</b></p>		

**Destination 3 - World leading data and computing technologies**

[HORIZON-CL4-2022-DATA-01](#) 5 topics, budget €205M, deadline 5 April 2022

**Destination 4 - Digital and emerging technologies for competitiveness and fit for the green deal**

[HORIZON-CL4-2022-DIGITAL-EMERGING-01](#) 9 topics, budget €200M, deadline 5 April 2022

**Destination 6 - A human-centred and ethical development of digital and industrial technologies**

[HORIZON-CL4-2022-HUMAN-01](#) 7 topics, budget €121M, deadline 5 April 2022

**2022: Q4 Deadlines:**

**Destination 4 - Digital and emerging technologies for competitiveness and fit for the green deal**

[HORIZON-CL4-2022-DIGITAL-EMERGING-02](#) 5 topics, budget €43.5M, deadline 16 November 2022

## Horizon Europe: Upcoming Open Calls: 2022: Q1 – Q4:

Horizon Europe Pillar 2: Global Challenges & European Industrial Competitiveness

Cluster 5: Climate, Energy and Mobility

**2022: Q1 Deadlines:**

**Destination 3 - Sustainable, secure and competitive energy supply**

[HORIZON-CL5-2021-D3-02](#) 15 Topics, Budget €238.80m. Deadline 05 Jan 2022,

[HORIZON-CL5-2022-D3-03](#) 16 Topics, Budget €280m. Deadline 23 Feb 2022,

**Destination 6: Safe, resilient transport and smart mobility services for passengers and goods**

[HORIZON-CL5-2022-D6-01](#) 8 Topics budget €122 Deadline 12 Jan 2022

**Destination 4 - Efficient, sustainable and inclusive energy use**

[HORIZON-CL5-2021-D4-02](#) 3 Topics, Budget €38m. Deadline 25 Jan 2022,

**Destination 1 - Climate sciences and responses for the transformation towards climate neutrality**

[HORIZON-CL5-2022-D1-01-two-stage](#) 3 Topics, Budget €51m. Deadline 10 Feb 2022 (First Stage),

[HORIZON-CL5-2022-D1-02](#) 5 Topics, Budget €87m. Deadline 10 Feb 2022,

**2022: Q2 Deadlines:**

**Destination 3 - Sustainable, secure and competitive energy supply**

[HORIZON-CL5-2022-D3-01](#) 15 Topics, Budget €381m. Deadline 26 April 2022,

**Destination 5: Clean and competitive solutions for all transport modes**

[HORIZON-CL5-2022-D5-01](#) 14 Topics budget €253 Deadline 26 Apr 2022

**Destination 5: Clean and competitive solutions for all transport modes**

[HORIZON-CL5-2022-D5-01](#) 14 Topics budget €253 Deadline 26 Apr 2022

**2022: Q3 Deadlines:**

**Destination 2 - Cross-sectoral solutions for the climate transition**

[HORIZON-CL5-2022-D2-01](#) 11 Topics, Budget €138m. Deadline 06 Sept 2022,

	<b>Destination 4 - Efficient, sustainable and inclusive energy use</b> <a href="#">HORIZON-CL5-2022-D4-01</a> 5 Topics, Budget €54m. Deadline 06 Sept 2022, <b>Destination 5: Clean and competitive solutions for all transport modes</b> <a href="#">HORIZON-CL5-2022-D6-02</a> 7 Topics budget €91 Deadline 06 Sep 2022		
<u>CERV</u>	Promote capacity building and awareness on the EU Charter of Fundamental Rights and activities on strategic litigation relating to democracy, the rule of law and fundamental rights breaches	CERV-PJG CERV Project Grants	24 February 2022 17:00 Brussels time
<u>CERV</u>	Citizens' engagement and participation	CERV-LS CERV Lump Sum Grants	10 February 2022 17:00 Brussels time
<u>CERV</u>	Online Info Session: Call for proposals for Town-Twinning and Networks of Towns (CERV-2022-TOWN)	Not specified	8 February 2022
<u>Erasmus+</u>	<a href="#">5 Open Calls</a>	Not specified	Sept 2022
<u>ESPON</u>	The ESPON 2030 programme are planned to start	Not specified	1 <sup>st</sup> July 2022
<u>European Territorial Cooperation - Interreg NWE</u>	<a href="#">Transnational project proposals</a>	Not specified	23-Feb-22
<u>The Urban Agenda for the EU</u>	No open calls		
<u>URBACT</u>	Launch Practical Tools on Financing & Implementing sustainable urban projects	TBC	February 2022
	URBACT IV Programme Launch: Climate, Gender, Digital	TBC	June 2022
	Urbact City Festival – Carbon Neutral EU event		14 – 16 June 2022
<u>Urban Innovative Actions</u>	European Mission "100 Climate-Neutral and Smart Cities by 2030"		31 <sup>st</sup> January 2022

**Appendix 2: EPSO Development 2022 Timeframe:**

<b>European Programme Support Office (EPSO): 2022 Timeframes</b>												
<b>Priority</b>	January	February	March	April	May	June	July	August	September	October	November	December
<b>European Programme Support Office (EPSO) Development</b>												
Steering Committee Meetings												
<b>Operational Developments</b>												
Recruitment												
CRM Systems												
<b>Corporate Governance</b>												
Implementation												
<b>EPSO Project Participation Appraisal Process</b>												
Implementation of Appraisal Process												
<b>Communications</b>												
Communication Strategy												
Communication Action Plan												
Implementation												
<b>Training &amp; Development</b>												
Framework												
EPSO Team												
DCC Organisation Staff												
Elected Members												
<b>European Expert Framework</b>												
Tender Developmnet & Process												
Framework in place												
<b>Events</b>												
European Programmes Event Schedule												
EPSO Event Schedule												

### Appendix 3: EPSO Work Programme 2022:

European Programme Support Office (EPSO) Work Programme 2022 - Q1 - Q4														
EPSO Priority			Q1			Q2			Q3			Q4		
			Jan	Feb	March	April	May	June	July	August	Sept	Oct	November	December
<b>Strategy Implementation</b>	<b>EDO Commitment to Project</b>	<b>Commitment Level</b>												
EDE SPC	<i>Progress Reports</i>	<i>Maximum - Quarterly</i>	<i>SPC mtg - 24th Jan</i>			<i>SPC mtg - 12th April</i>					<i>SPC mtg - 6th Sept</i>		<i>SPC mtg - 8th November</i>	
EPSO Digital Communications Plan	<i>Full Management</i>	<i>Maximum - Lead</i>												
Targets Monitoring	<i>Full Management</i>	<i>Maximum - Lead</i>												
Governance Development	<i>DCC Allocated Actions</i>	<i>Maximum - Lead</i>												
Strategic Partnerships	<i>Full Management</i>	<i>Maximum - Lead</i>												
<b>Funding Opportunities</b>														
EU Programmes Content dissemination	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Funding Event Opportunities	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
EMIRA Partnership development	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
IREO development	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
<b>Training &amp; Development</b>														
Training Programme Developed	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Seminars & Workshops developed; designed; delivered	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Procurement Development	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
<b>Research</b>														
EU Programme Open Calls	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
EU Programme Event Opportunities	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
EU Proposal Partner Searches	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
<b>Comms</b>														
Internal Staff Newsletter Update	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Digital Portal Development	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Social Media Platform Development	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
External Articles & Presence	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
<b>Events</b>														
Funding Events	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Internal Staff Events	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
Elected Member Events	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
EuroCities Events	<i>Full Management</i>	<i>Maximum - Quarterly</i>												
<b>Operations</b>														
Document Management	<i>Full Management</i>	<i>Maximum - Lead</i>												
Budget Management	<i>Full Management</i>	<i>Maximum - Lead</i>												
Reporting	<i>Full Management</i>	<i>Maximum - Lead</i>												
Team Management & Development	<i>Full Management</i>	<i>Maximum - Lead</i>												