

## Report to the Protocol Committee



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

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### Report on Strategic Housing Development (SHD) Procedures

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At the July Protocol Meeting the members raised the issue of Strategic Housing Developments (SHD) meetings. Among the issues raised were: the number of meetings, time taken for the reports and short notice for members. There was some concern at the disparity of practice between areas. The members also referred the issue to the Planning and Urban Form SPC

Senior staff from the Areas and from the Planning, Law and Chief Executive Departments met in August to discuss the issue. It was acknowledged that the number of SHD applications had increased which had led to additional or adjourned Area meetings. It was noted that this increase may not be maintained over the coming months.

To deal with the issue it was suggested that the following be proposed:

- The SHD to be taken as standard as the first business item on the agenda at the beginning of each Area Committee meeting.
- Planning Staff and Area Managers will endeavour to include SHDs in the scheduled Area meeting if at all possible.
- It is open to each Area Committee to set a time limit on the presentations (maximum 20 minutes).
- It is open to Chairs of the Area Committees to set time-limits on Member contributions and to permit only one contribution per Member. Members can email any additional comments immediately after the meeting to [john.bergin@dublincity.ie](mailto:john.bergin@dublincity.ie) in order to be included in the report to An Bord Pleanála (this should not be used as an alternative to making individual submissions to An Bord Pleanála). If desired Standing Orders can be amended to facilitate this.
- Should an Area Committee decide to adjourn a meeting (which should only be in exceptional circumstances) attendance should be taken at the beginning of the adjourned meeting (whether the meeting takes place in person or online).

**Deirdre Ní Raghallaigh**  
**Senior Executive Officer**  
**17<sup>th</sup> September 2020**