

Meeting: 19th May 2020

Item No: 7

With reference to the proposed grant of licence of two amalgamated office units at ground floor level, Ballymun Civic Centre, Ballymun, Dublin 9.

A licence was granted to The North Dublin Citizens Information Service CLG for the use of two amalgamated office units, at ground floor level, Ballymun Civic Centre. The licence expired on 30th September 2019 and terms and conditions have now been agreed in relation to the granting of a further licence. The area to be licensed is shown outlined in red and coloured pink plus the group have shared use of the area shown yellow on Map Index SM-2019-0338, a copy of which is submitted with this report.

It is therefore proposed to grant a 3 year licence to The North Dublin Citizens Information Service CLG subject to the following Terms and Conditions:

1. That the subject property comprises two amalgamated ground floor offices shown outlined in red and coloured pink with shared use of the area coloured yellow, on Map Index SM-2019-0338.
2. That Dublin City Council shall grant a three year licence from the 1st October 2019.
3. That the licence fee shall be €10,400 (ten thousand & four hundred euro) per annum plus VAT, if applicable.
4. That the licensee shall be responsible for the payment of rates, facilities/service charges, utilities, building insurance, waste collection, taxes and all other charges for the licensed area.
5. That the licensee shall indemnify Dublin City Council against any and all claims arising from its use of the property. Public Liability Insurance (minimum of €6.5 million) and Employers Liability Insurance (minimum of €13 million) shall be required.
6. That the subject property shall be used solely as a public information centre.
7. That this licence is personal to the North Dublin Citizens Information Service CLG and the licensee shall not assign, sublet or part with possession of the property or any part thereof.
8. That the licence may be terminated by either party upon giving one month's prior written notice.

9. That the licensee shall be responsible for internal repairs including all plate glass.
10. That the licensee shall keep the licensed area clean and tidy.
11. That the licensee shall not carry out any structural alterations to the property.
12. That the licensee shall sign a Deed of Renunciation of renewal rights.
13. That the licensee shall abide by all protocols, systems and procedures laid down by Dublin City Council and the Building Managers of the Ballymun Civic Centre.
14. That each party shall be responsible for their own fees and costs incurred in this matter.

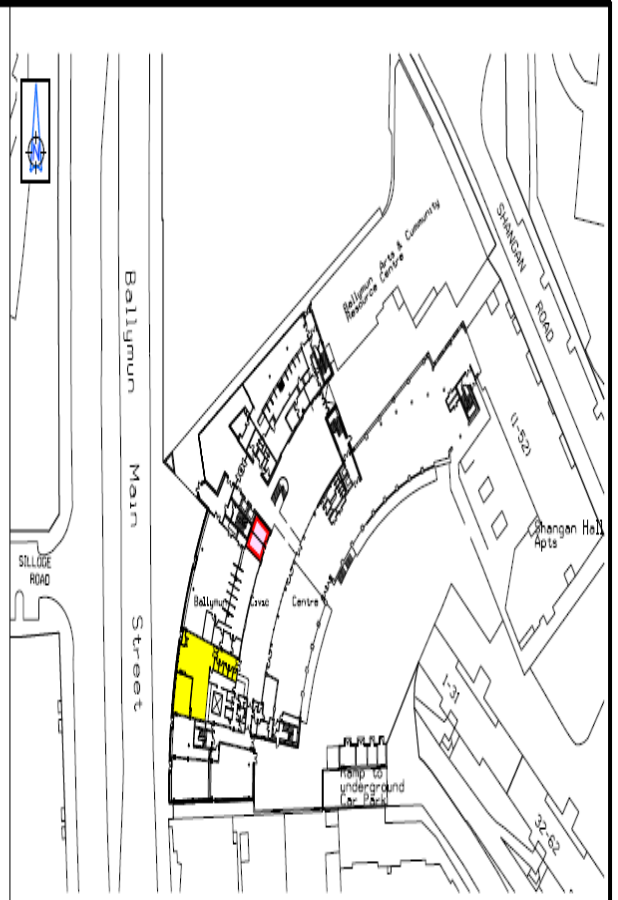
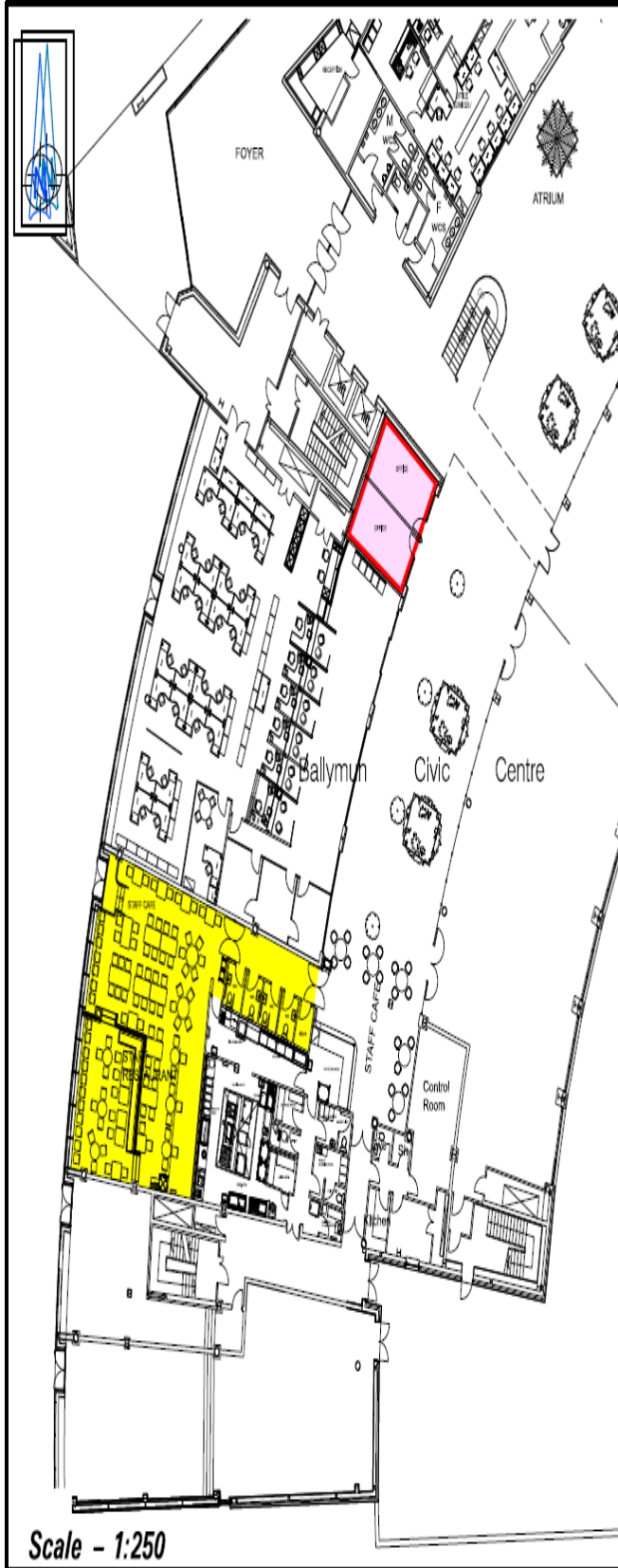
The Licence shall be subject to any such covenants and conditions as the Acting Law Agent in her discretion shall stipulate.

The dates for the performance of any of the requirements of the proposed agreement may be amended at the absolute discretion of the Executive Manager.

No agreement enforceable at law is created or intended to be created until an exchange of contracts has taken place.

Paul Clegg


Executive Manager



BALLYMUN CIVIC CENTRE
(Room on ground floor)

Dublin City Council to The North Dublin Citizens Information Service CLG
Grant of 3 Year Licence

Note: Right of access over area coloured yellow Area 33.4 sq. metres


 Comhairle Cathrach
Bhaile Átha Cliath
Dublin City Council

An Roinn Comhshaoil agus Iompair
Rannán Suirbhéireachta agus Léarscáilthe
Environment and Transportation Department
Survey and Mapping Division

O.S REF
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SCALE
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DATE
08-05-2020

SURVEYED /
PRODUCED BY
PMcGinn

Dr JOHN W. FLANAGAN
CEng FIEI FICE
CITY ENGINEER

INDEX No	FOLDER No	CODE	DWG No	REV
FILE NO	SM-2019-0338-	0204-C3	-001	-B.dgn

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APPROVED
THOMAS CURRAN
ACTING MANAGER LAND SURVEYING & MAPPING
DUBLIN CITY COUNCIL

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