



**Dublin City Sport & Wellbeing Partnership Advisory Board Meeting –
Minutes of meeting held on
Monday 5th February 2018 @ 4.45pm, Room 19, Floor 3, Block 4, Civic Offices, Wood
Quay, D8**

Attendees: Antonia Martin, Jim Beggan, Rob Hartnett, Richard Shakespeare, Sinead McNulty, Maurice Ahern, John Costello, John Gillick, Siobhan Fitzpatrick, Mary O'Connor

Apologies: Mick Dawson, Declan Wallace, Cllr. Seamas McGrattan Richard Fahey, Fiona Coghlan, John Foley, Alan Morrin

Minutes by: Annette Cleary

ITEM	SUMMARY	ACTION BY	TIMELINE
1. Welcome & Apologies	<p>➤ RH, who has replaced FC as Chairperson of the Board, introduced himself and welcomed new members. There then followed a 'round the table' introduction by members who outlined their roles in their respective organisations.</p>		
2. Purpose of the Partnership	<p>➤ RH gave a brief history of DCSWP, discussed funding streams and the role of the Board.</p> <p>Some points to note:</p> <ul style="list-style-type: none">• It is important for the Board to set strategic parameters for the Manager and staff to work from.• The Board work with the Partnership in an advisory capacity.• DCC spend large funds on Sports at grassroots and participation levels as opposed to at high performance programmes and teams.		

	<ul style="list-style-type: none"> The Board aim to steer the funds to areas that will get more people active, get people moving, fitter and more aware of the benefits of this. The ambition of the Board is to identify key areas where DCSWP will make a difference and inspire people. 		
3. Minutes for approval	➤ Proposed by SMcN, Seconded by JC; Agreed.		
4. Matters Arising	➤ No matters arising.		
5. Managers Update	<p>➤ AM presented strategy progress report, colour coded to outline the status of each strategic initiative (STRIDE: 2017 – 2020). Points to note:</p> <ul style="list-style-type: none"> A key focus in 2017 was Goal 2: Programmes & Services - core programmes were set and commenced in June 2017 (full year yet to be complete and evaluated). Goal 1: Places & Spaces will come into force in line with the next City Development Plan. Culture Connects are carrying out a Cultural Audit of the City to include Sport. Progress has stalled due to size of the project. Contact was made with all sports clubs in the City for inclusion in audit. Update for next meeting. Goal 3: Promoting Sport & Inspiring People will be a big focus in 2018 in form of Dublin Sports Fest (to be address in Agenda Item 7). Goal 4: Good Practice – work completed on update of coach database and recruitment process, H&S statement, setting mandatory training for staff. Ongoing work on all strategic goals to continue for duration of Strategy. 	AM	11 th April

	<p>➤ A Newsletter was created to provide stakeholders with a brief overview of the DCSWP. It outlines staff and facility resources in the City plus provides information on past and upcoming activities.</p> <ul style="list-style-type: none"> • Branding and communication needs to be improved. It was agreed to distribute the Newsletter to all stakeholders including schools, community groups, libraries, Sport Ireland and the LSP network. It will be distributed to all GAA clubs via the Dublin County Board. 		
<p>6. Beat the Street progress</p>	<p>➤ This initiative, delivered by UK Company Intelligent Health (IH), was funded by Dormant Account Funds and Healthy Ireland (via Sport Ireland) and Dublin City Council. It targeted Dublin 8, 10 and 12 – this area was chosen as IH stated greatest success is achieved in areas of approx 130,000 population in the smallest geographical area possible. The aim was to achieve 10% engagement and increase number of people reaching recommended levels of physical activity per week.</p> <p>Points to note:</p> <ul style="list-style-type: none"> • The progress report supplied by IH predominately contains statistics based solely on adults who registered online. There was little information included around challenges/issues encountered and school statistics. AM has requested further information including a breakdown of ‘tap’ information, drilldown information on operational budgets and comparisons to other cities. Updated report to be presented at next Board meeting. • The Board discussed synergies between the geographical boundaries of DCC and the HSE and difficulties defining the boundaries. 	<p>AM</p>	<p>11th April</p>

	<ul style="list-style-type: none"> • MA asked if the initiative could be amended to include a 'Beat the Yard' programme in schools. AM informed Board that Active School flag and Get Ireland Walking will soon be rolling out this type of initiative. • A more co-ordinated approach is needed to ensure schools are not overwhelmed with programs from different sources. • It was agreed that a phone app would help increase participation in Beat the Street. • The program is now in the Sustainability Phase, and Value for Money has not been examined yet. • The program will run until the 1st of May 2018. 		
7. Dublin Sports Fest	<p>➤ RH updated the Board on progress Dublin Sports Fest to be held during European Week of Sport: 23rd to 30th September, 2018. A working group, including members of the Board and DCC Officials, have met twice to brainstorm ideas.</p> <p>Points to note:</p> <ul style="list-style-type: none"> • A key focus will be on highlighting existing sporting events taking place during the week. It is envisaged that Dublin Sports Fest will be an over-arching theme over all sports events that week. • Plan to gain awareness in 2018 and to build year on year following. • Scheduling of Pop Up activities to be explored further e.g. silent disco, morning rave. • Key focus on targeting people who are not currently engaging in sport. Pop up activities to reflect this. • Social media campaign to create noise/vision/vibrancy to raise awareness of Dublin Sports Fest. Need to take lessons from GAGA and Culture Night's success. 	<p>Dublin Sports Fest working group</p>	<p>Immediate</p>

	<ul style="list-style-type: none"> • DCC Events Unit has offered to provide support for the initiative. Inclusion of Liffey Swim and other water-based activities to be investigated. • Agreed to seek opportunities to incorporate 'wellbeing' promotion into schedule of activities. • Links with other NGB's and the Irish Heart Foundation to be explored. • Working group to present update at next Board meeting. 		
8. A.O.B.	<ul style="list-style-type: none"> • JB discussed funding streams. It is DCCs intention to make funding available to co-fund an Athletics Officer with Athletics Ireland. Athletics Ireland to submit a proposal around this. • DCC have committed funding towards a Social Inclusion Development Officer to prioritise and enhance DCSWP service to people with disabilities. Sport Ireland have been contacted to support this venture. • Sport Industry Awards will take place in Smock Alley Theatre on 7th March. Balance Matters Project has been submitted by DCSWP in LSP category. • RH and the DCSWP Board expressed their thanks to Declan Wallace for his support over the last year. They wish him well in the next chapter of his life. 	AM	11 th April
	<p>Next meeting – Wednesday, 11TH APRIL 4.45PM, Housing Conference Room, Block 2, Floor 2, Civic offices, Wood Quay</p>		