



**NOTIFICATION TO ATTEND MEETING OF THE PROTOCOL COMMITTEE  
TO BE HELD BY REMOTE VIDEO CONFERENCING VIA - ZOOM  
ON THURSDAY 27 JANUARY 2022 AT 8.00 AM**

**AGENDA**

**THURSDAY 27 JANUARY 2022**

**PAGE**

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|---|--|--------------|
| 1 | Minutes of the Meeting held on 23rd December and matters arising.  | <b>2 - 4</b> |
| 2 | Planning Information Meetings and Associated Issues - Richard Shakespeare  |              |
| 3 | Mansion House Accessibility Project - Lenzie O'Sullivan and Margret Glupker  |              |
| 4 | Request from the Women's Committee to hold an Awareness / Self Defence class for Women in City Hall on 14th February, St. Valentine's Day  |              |
| 5 | Request from the Irish Kidney Association to Illuminate City Hall Green on 23rd April 2022 in support of Organ Donor Awareness Week  |              |
| 6 | Manager's Report<br><br>Priority reports for Q1: <ul style="list-style-type: none"><li>• Report on Lighting of Dublin City Council Buildings &amp; Infrastructure</li><li>• Naming of Developments</li><li>• Friendly City Agreements</li><li>• City Hall Works</li><li>• IT Sub Group</li></ul> |              |
| 7 | A.O.B.   |              |
| 8 | Date of next meeting - proposed change from 24th February 2022 to 3rd March 2022 at 8am  |              |

**MINUTES OF THE PROTOCOL COMMITTEE MEETING**

**HELD ON THURSDAY 23 DECEMBER 2021**

**1 Minutes of the meeting held on 25th November 2021 and matters arising.**

The Chair of the Committee, Cllr. Anne Feeney sent her apologies as she was unable to attend the meeting. Deputy Chair, Cllr. Dermot Lacey agreed to Chair the meeting.

The Lord Mayor requested that her attendance be recorded at the meeting of 25<sup>th</sup> November 2021.

**Order: Noted.**

The Manager confirmed that the report from the Chief Executive regarding the allegations made by Cllr. Anthony Flynn against City Council Officials would be recirculated to the Members of the Protocol Committee and that the officials in question would also be informed of the outcome.

**Order: Noted.**

Assistant Chief Executive, Richard Shakespeare would attend the January meeting of the Protocol Committee to discuss issues surrounding planning information meetings and new procedures following on from the discontinuation of the SHD process.

**Order: Noted.**

Cllr. Donna Cooney raised the matter of Foreshore Licenses for the ESB and asked for a public meeting to be held on the issue. It was agreed to refer the matter to the Chair of the relevant SPC.

**Order: Agreed.**

**2 Motion in the name of Cllr. Dermot Lacey:**

***“That this Committee would consider how to deal with co-options to the Council in the event that a departing Councillor ( for whatever reason) had not left details of how to fill their vacancy as required under Standing Orders.”***

The Members discussed the matter and there was general agreement that the current procedures in place were sufficient to deal with vacancies that arose following the departure from the Council of an Independent Councillor. However, it was incumbent on Independent Councillors to leave instructions with the Chief Executive’s Office detailing how they wished their seat be filled in the event of their death.

The Manager informed Members that such correspondence was held, unopened in a secure safe in the Chief Executive's Office and would only be opened in the event of a Councillors passing. She confirmed that only one Independent Councillor had so far submitted such instructions.

**Order: The Manager to write to all Independent Councillors requesting that they submit correspondence detailing how they wished their seat to filled in the event of their death.**

**3 Meeting Dates for 2022:**

The following dates for meetings of the Protocol Committee in 2022 were agreed:

27th January  
24th February  
24th March  
28th April  
2nd June  
23rd June  
21st July  
22nd September  
27th October  
24th November  
22nd December

**4 Manager's Report**

A request has been received to illuminate City Hall Red from 28<sup>th</sup> January – 1<sup>st</sup> February 2022 to promote the Dublin Lunar New Year Festival. The event is a programme of the Dublin City Council Arts Office and is supported by Tourism Ireland.

**Order: Agreed**

**5 A.O.B.**

Cllr. Mannix Flynn made a request to attend the Group Leaders meeting as he is not affiliated to any political group on the Council.

**Order: It was agreed the Lord Mayor and Meeting Administrator would brief Cllr. Flynn following Group Leader meetings so he is aware of what was discussed and any decisions taken.**

**Cllr. Dermot Lacey  
Deputy Chairperson  
Thursday 23 December 2021**

**Attendance:**

**Members:**

Lord Mayor Alison Gilliland  
Anthony Connaghan  
Mannix Flynn  
Darcy Lonergan  
Cat O'Driscoll

**Members:**

Donna Cooney  
Deirdre Heney  
Briega MacOscar  
Michael Pidgeon

**Members:**

Joe Costello  
Dermot Lacey  
Naoise Ó Muirí  
Noeleen Reilly

**Officers**

Ruth Dowling

Michael Gallagher

**Apologies:**

Anne Feeney